To Members of the East Hanney Parish Council:
YOU ARE HEREBY SUMMONED to attend a meeting of the Parish Council
on Wednesday 10th April 2024 at **7.30pm**
to be held in the Olde Hanney Room, Hanney War Memorial Hall
for the purpose of conducting the following business:

Press and members of the public:

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

1. **To receive apologies for absence**
2. **To receive any Declarations of Interest from Councillors relating to items on the Agenda**
3. **To facilitate public participation with regard to items on the agenda.** Anyone wishing to address the Council will be given three minutes to do. The public participation period shall not exceed 30 minutes.
4. **To receive updates from District Councillor.**
5. **To receive updates from County Councillor.**
6. **To confirm the accuracy of the minutes of the last meeting of the Council**
7. **To receive updates arising from the previous minutes and ongoing projects not otherwise on the agenda:**

Project	Status	Next Step/s
Car Park	Incorrect Car Park Grid used, ODS to replace.	Requested this be done in the school holidays.
Noticeboard	Installed.	Disclaimer/contact details to be put in. Cllr Aram to provide this. New email addresses awaited.
Rosie B's	• Highways approval for junction. • 1200mm gate has been installed in place of 900mm gate. • No response for a meeting with the residents has been forthcoming from the District Council. • Land adjacent to Dandridge's Close under a separate title deed. • Legal costs for land transfer to be paid by Vistry. • It is not possible for PC is to be a Director of the Management Committee. • Commuted Sum is index linked.	Solicitors appointed. Awaiting progress. The play area will be taken over once the legal handover has taken place.
Fox	Fox has been installed. 5% retention to cover outstanding items – awaiting Kompan to complete.	
Cricket Nets	S106 funds confirmed. Order placed.	In hand – awaiting rescheduled date to May due to ground conditions.

Bin Repairs	Parts ordered. Fitted and rebroken. Shield Group have been given the tool and instructions.	New catches to be installed. Biffa – request new bin due to damaged lid.
Defibrillator	Ordered. Awaiting installation following building works.	Awaiting Sovereign to install.
Land Transfer/Registration	In progress –Clerk to speak to the developer at Linden.	Continue investigating Request funds be released to EHPC.
S106 – Gym	Funds agreed and released.	Decision of equipment needs to be made.
Title Deeds	To be reviewed. Clerk to obtain	
Fruit Trees for Kings Leases	Order placed & paid.	Co-ordinate Jon Probitts and Nicolsons.
Website	Website live.	Documents to be transferred to new website.

8. **To consider the possible adoption of Public Open Space at Anderson Place and Whitfield Gardens** (Cllr Green)
9. **To agree the process for appointing an artist for the Art Project.**
10. **To agree the purchase and planting of the new hedge in Holmes' garden.** (Cllr Green)
11. **To consider next steps for village green spaces in line with the Neighbourhood plan, e.g. Bioblitz, funding options for enhancement etc.** (Cllr Small)
12. **To consider a suggestion for a 'pavement' on Halls Lane** (Cllr Small)
13. **To consider a suggestion for a traffic/highways safety mirror on the intersection between Halls Lane and The Green** (Cllr Small)
14. **To consider a change to the management plan for recreation fields, namely the biodiversity element in terms of mowing etc.** (Cllr Small)
15. **Governance:**
    a. To agree the details of the Clerk's Job Description (Cllr Reed)
    b. To agree arrangements for the provision of an interim Clerk.
    c. To consider any training offered by OALC and SLCC (sent to Councillors by email)
16. **Finance**
    a. To consider and approve invoices for payment and to review payments made since the last meeting:

Ref no	Details		Payment Total
P494	11/03/2024	O2 Phone Bill	£ 7.99
P495	08/03/2024	Post Office/Postage	£ 0.75
P496	01/04/2024	Amazon/accounts folder	£ 7.59
P497	31/03/2024	Unity Bank Service Charge	£ 18.00
P498	19/03/2024	Amazon/Padlock	£ 59.98
P499	01/03/2024	OALC Membership	£ 277.06
P500	05/04/2024	Clerk/Salary	£ 1,105.24
P501	05/04/2024	Nest/Staff Pension	£ 65.28
P502	05/04/2024	HMRC/PAYE-NI	£ 1,019.98
P503	31/03/2024	Oxford Playing Fields Association/Membership	£ 47.00
P504	31/03/2024	I&CL Green/Land Maintenance & SIDS	£ 563.50

P505	29/03/2024	Shield Maintenance/Bin Emptying	£	239.20
P506	31/03/2024	Paddock Care/Grass Cutting & Football Pitches	£	210.00
P507	29/03/2024	Biffa/Bin Emptying	£	120.14
P508	31/03/2024	Clerk/Expenses	£	17.10
P509	22/03/2024	A Westendarp - Kings Leases Owner A	£	500.00
P510	22/03/2024	C Hodgson - Kings Leases Owner B	£	250.00

b. To note any receipts

Ref	Receipt Date	Details	Amount
R145	08/03/2024	VWHDC ACCOUNTS PAY	£ 9,001.29
R146	13/03/2024	HMRC	£ 45,017.31
R147	01/07/2023	Serious 4 Sport	£ 312.00
R148	28/03/2024	Southern Electric/Wayleave	£ 19.94
R149	31/03/2024	Credit Interest	£ 335.67
R150	31/03/2024	Credit Interest	£ 35.17
R151	02/04/2024	Allotment 13 Full	£ 10.00

c. To receive the Finance Report to 31st March 2024

d. To approve the Bank Reconciliation to 31st March 2024

e. To approve the updated asset register.

f. To AGREE the following ongoing costs and renewals (amounts may be subject to increase):

Payee	Frequency	Value
Allotment Association Membership	Annually	£67
Biffa – Bin Collection	Monthly	Varies
Clerk's Expenses	Monthly	Varies up to £100
Hanney Flood Group	Annually	£1000.00
Hanney Shop	Annually	£30.00
Hanney Michelmas Fayre	Annually	£250.00
Hanney News	Annually	£200.00
Hanney War Memorial Hall	Per Meeting	£20.00
HMRC – NI/PAYE	Quarterly	Varies
I & CL Green	Monthly	Varies
Information Commissions Office	Annually	£35.00
Microsoft 365 subscription	Annually	£19.99
Oxfordshire Playing Fields Association Membership	Annually	£47.00
O2 Mobile Phone Contract	Monthly	£7.99
Kings Leases	Bi-annually	£750.00
Letcombe Brooke Project	Annually	£1000.00
NEST – staff pension	Monthly	Varies
OALC – membership	Annually	£277.06
Paddock Care/Paul Smith	Monthly	£240.00
Parish Online – subscription	Annually	45.00
The Shield Group – bin emptying	Monthly	£239.20
SLCC - membership	Annually	TBA
Unity Service Charge	Quarterly	18.00
Wenn Townsend Accountants – payroll	Quarterly	£162.00

g. to consider any grant applications received

17. Planning Applications

a. To consider all recent applications received from Vale of White Horse District Council on the attached schedule and any other planning applications received between the circulation of this agenda and the meeting.
None to date.

b. To note Lawful Developments, Amendments and Discharge of Conditions

None to date.

c. To NOTE Decisions of the Local Planning Authority

Ref	Location/Description	Details	Decision
P23/V2559/FUL	Land to the South of Hanney Road Cow Common OX13 6AP	Temporary Clay Compaction Trial (including compaction trials, pit, with associated stockpiles and topsoil mounds), construction compound, security fencing, access tracks and formation of access from Hanney Road, overground surface water drainage pipe, alongside other associated works.(As amplified by landscape information received 18 January 2024 and amended & additional information received 14 February 2024).	Planning Permission

18. To note the date of the next normal meeting – Wednesday 8th May 2024 at 7:30pm
All proposals for the next agenda to be submitted to the Clerk by Tuesday 30th April 2024

WBates

W Bates, Clerk, 4th April 2024