



**Minutes of the meeting of East Hanney Parish Council:
on Wednesday 9th July 2025 at 7.30pm
in the Olde Hanney Room, Hanney War Memorial Hall.**

Councillors Present: Cllr Aram (Chair), Cllr Kirk, Cllr Dennill, Cllr Green, Cllr Newsome, Cllr Bligdon,

Councillors Absent:

Also Present: Jim Stagg

Number of Press and members of the public which attended:

10

1. To receive apologies for absence

None.

2. To receive any Declarations of Interest from Councillors relating to items on the agenda.

Section 27 Cllr Dicken

Section 27 Cllr Bligdon

3. To facilitate public participation with regard to items on the agenda. Anyone wishing to address the Council will be given three minutes to do so. The public participation period shall not exceed 30 minutes.

- a) Update from The Nurseries about the ASB.
- b) Metal barriers need to be moved at The Nurseries play area – Cllr Dickon will discuss with Vistry about removing them.
- c) Poughley Farm have proposed a wastebin/dog waste bin location near Lower Mill at Halls Lane due to the number of dog waste bags deposited in the area – Clerk will send an email to OCC requesting a new bin.
- d) Tim Glass – Discussed the meeting that was held with Lewis Purbrick. OCC have agreed a grant up to £25,000 – from Section 19 application – six projects identified – Ebbs Lane in particular chosen by OCC. Clerk will acknowledge proposal. Project team will provide survey and costing for the work. Gods ditch will require some work to improve flooding in this area and may require additional funding. Flood group will provide information and details; Clerk will provide support through submitting documents and ensuring information is shared with appropriate bodies from the PC.

ACTION: Cllr Dickon to contact Vistry, Clerk to contact OCC, Clerk to provide support to Flood Group

4. To receive updates from the District Councillor.

None received

5. To receive updates from the County Councillor.

None received

6. To confirm the accuracy of the minutes of the last meeting of the Council.

The Parish Council resolved to sign the minutes of the meeting of June 2025 as a true record.

Minutes for June 2025 – Signed by Cllr Aram

Finance

7. New RFO Jayne Dennill.

Introduction of new RFO.

Will be introducing payment reports to make financial assessment and authorisation of payments easier

RFO will arrange a finance meeting about financial year 23-24 for complete AGAR & budget review

ACTION: RFO to arrange meeting with councillors.

8. Internal Audit Report & Payment from Bridget Knight. – Cllr Kirk

Cllr Kirk has reviewed the report & all looking good, just need to use the information for AGAR 24-25 when we can complete it.

ACTION: Clerk/RFO to ensure completion

9. Review the contributions for the events between East & West Hanney Parishes. – Cllr Dennill

Proposal to review the amounts per parish council, it was agreed that there would be no change to the current agreement of ⅓ West Hanney and ⅔ East Hanney on joint ventures - this represents the split in regards to the number of residents in each parish as per the 2021 consensus (WH:599 EH:1232)

10. Review charges & agree annual increase – Cllr Dennill.

Agreed to send out the invoices as per last year and send an email to say there will be an increase in 2026, also agreed to have a finance meeting and discuss the increase from 2026.

ACTION: Clerk to ask RFO to send out.

11. Agree to add additional users to Scribe. – Cllr Dennill.

To increase visibility of council finances, Cllr Dennill proposed adding additional councillors to the Scribe finance system.

ACTION: Agreed, Cllr Dennill to add councillors and share the login details

12. To discuss payment to Sovereign play of the gym equipment. Cllr Aram

Due to incomplete cable ties of matting and correct installation of matting edges, the council agreed not to pay outstanding amount of invoice until the snagging has been completed and inspected.

Also ask Patsy Smile to do an official opening of the gym as original idea came from Patsy some years ago.

ACTION: Cllr Aram to email Patsy, Clerk to inform Sovereign of payment withholding until works complete and site cleared

13. Quote for repair Kings Leases (football). – Cllr Aram

Cllr Aram fed back the status of the football pitch on behalf of the Youth Football club - the new pitch requires additional works as per the original plans - now that it has settled.

ACTION: Clerk will send quotes to David Cookson to release \$106 monies.

Administration

14. To discuss Sovereign's lease of constables Piece. - Cllr Green.

The lease will end in 2027.

ACTION: Cllr Kirk will draft a Letter and share with the council before sending it to Sovereign

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Environment

15. Letcombe Brook Project (LBP). (Jude)

Jude introduced herself as replacement for Mark Bradfield. Jude introduced the topics that the Letcombe Brook project is involved in and are working with the local flood groups to align resources. The LBP are reviewing the situation in Hanney regards flooding and the potential causes of this. In particular the fish by-pass channels which are known to influence the flow on the brook. Ongoing discussion with VWHDC regards the cumulative effect of all of the upstream developments (Grove\Wantage) which have clearly contributed towards the flooding in Hanney. Thames Water have been notified of the considerable overtopping events that contribute to flooding in the village and pollution. Cllr Kirk requested that the LBP reach out to the school as part of their education programme and potentially joining the Flood Group at the Michaelmas Fayre.

16. To discuss Active Future to run a weekly club on the East Hanney fields & MUGA. – Cllr Aram & Clerk

AF were invited to attend the past two meetings to discuss their intentions, where this activity may be best held and that they have appropriate insurance etc. It had been hoped that the council would better understand the proposal and support the proposal. As this meeting had not yet occurred and activity commenced, the council concluded that the RFO will send an invoice to Active Future for the cost of using the field of £20 per hour, for 1 hour per week until the end of August. This ensures that there is a consistent approach for use of the fields.

ACTION: RFO to issue invoice

17. Pavilion Ownership notification that the parish council has taken into ownership the cricket pavilion & garages following closure of the Hanney cricket club. Cllr Aram & Cllr Green

Following the disbanding of the cricket club, and as per the cricket club constitution the assets of the club should return to the Parish Council for safe keeping. Cllr Aram had attempted to contact the cricket club but not had a reply and therefore was proposing that a notice be issued (by attaching to the cricket club buildings, declaring the transfer of ownership to the council. Subsequent to the meeting Cllr Aram contacted the previous cricket club representative David Johns who agreed that the club assets should reside with the council for potential future clubs to emerge. Meanwhile the council has paid over £700 towards maintaining the cricket club mower for use by the non Hanney cricket club who rent the fields.

ACTION: Cllr Aram to apply Notice on the pavilion to inform the parish that East Hanney Parish Council have taken ownership of the assets in the interest of the parish.

18. Payment of grass cutting equipment for cricket mowers. – Cllr Aram

As the cricket team are utilising the equipment, the council have paid for the current repairs, however EHPC will not be replacing or fixing equipment going forward as this will be the responsibility of the cricket team. Maintenance and care resides with the team.

ACTION: Cllr Aram

19. To get quotes for cleaning and reprofiling of ditches in Ebbs Land. – Cllr Green

Cllr Green requested that the ditches would benefit from re-profiling and asked for agreement to fund this works

ACTION: Agreed Cllr Green will get 3 quotes.

20. To get a quote from OPC for CCTV survey of the culverts. – Cllr Green

ACTION: Agreed to get quote – Cllr Green will email OPC.

Project

21. Application for funding of the new pavilion through South Oxon grants. – Cllr Aram

ACTION: Cllr Aram will start the application and then send it to Cllr Kirk to check and finish.

22. To ensure an uninterrupted 5yr lease to football. – Cllr Aram

ACTION: Cllr Aram will speak to Yasmin at Weller to draw up a lease.

23. Agree to spend S106 - P25V1130 - Hanney Tennis Club - £10,090.18 towards replacement Floodlighting from West Hanney Parish Council. - Cllr Aram

ACTION: Cllr Aram will talk WHPC and the Clerk will email David Cookson.

24. OCC Grant for Ebbs Lane Flooding - Visit by Lewis Purbrick – Cllr Green.

This is covered in Item 3d.

25. Land south of Steventon Road, East Hanney - EIA Screening Opinion Request – Cllr Aram.

ACTION: Clerk will forward the email onto Sally Povolotsky.

26. To receive updates arising from the previous minutes and ongoing projects not otherwise on the agenda:

Project	Status (Black=Existing detail, Red = New Info)	Next Step/s
Land Registration	Register for the land at the A338 – bus stop Register for the triangle of land at Rosie Bee	Cllr Green waiting to see how much EHPC can
Footpath	Repair to footpath from the iron bridge to stile	Cllr Aram will speak to Jude at Letcombe project.
Pavillion	Architect had been appointed & outline sketches for the meeting in May	Cllr Aram has sent the architect an email today to check that the plans have been submitted.
Rugby Post	Quotes needed	Cllr Kirk will write to Handy Guy & Paddock Care to get quotes to fix the post in.
Footpath	Repair of footpaths which OCC gave us a grant.	Waiting for the budget to be revised to see what we have left 23-24.

27. Finance Review

Payments Jun-25

Voucher No's 50,49,48 &47
Staff costs 2,882.31

Date	Supplier	Description	Voucher	Inv Ref	Method	Net	VAT	Total	Notes
23/05/2025	Biffa	Trade Waste 22 May to 27 June		571T58074	direct debit	£ 138.55	£ 27.71	£ 166.26	paid
27/06/2025	Biffa	Trade Waste 28 June to 25 July		571T58867	direct debit	£ 110.84	£ 22.17	£ 133.01	Paid
10/06/2025	Bridget Knight	Internal Audit Fees		EH25	Online	£ 300.00	-	£ 300.00	
20/06/2025	Flood Group	Expenses for meeting	45	-	Online	£ 91.74	-	£ 91.74	paid
20/06/2025	Handy Guy	Painting		NVREF0293	Online	£ 940.00	-	£ 940.00	
24/06/2025	Handy Guy	Grounds Maint		NVREF0297	Online	£ 360.00	-	£ 360.00	Paid
18/06/2025	HMRC	April PAYE	4 & 5	-	Online	£ 375.45	£ -	£ 375.45	This is on Scribe reviewing payment
30/06/2025	HMRC	PAYE/NI	49		Online	£ 793.90	-	£ 793.90	paid
30/06/2025	HMRC	PAYE Late payment		120 PM 00298999	direct debit	£ 186.05	£ -	£ 186.05	Set Up DD put not taken as yet
30/06/2025	I & CL Green	Verge and Move Cutting		D61	Online	£ 1,337.75	-	£ 1,337.75	
24/06/2025	John Ghaw (Qiang Gao)	Planning		2025-EH-01	Online	£ 718.01	-	£ 718.01	
20/06/2025	Milton Garden Machinery	Mower Repairs and Maint		INV-5330	Online	£ 365.20	£ 73.04	£ 438.24	
23/06/2025	Milton Garden Machinery	Mower Repairs and Maint		INV-5333	Online	£ 240.20	£ 48.04	£ 288.24	
25/06/2025	O2	clerks mobile	46	-	direct debit	£ 10.48	-	£ 10.48	paid
01/07/2025	Parish Online	Website Service 1 July 25 to 30 June 26		38UE021-0013	Online	£ 315.00	£ 63.00	£ 378.00	
23/06/2025	Public Works	loan			direct debit	£ 3,093.36	-	£ 3,093.36	paid
30/06/2025	RFO-LP	expenses	51	-	Online	£ 10.26	-	£ 10.26	
07/07/2025	Clerk	expenses			Online	£ 185.95	-	£ 185.95	
15/07/2025	Scribe	Accounting Software Subs		111189	direct debit	£ 56.00	£ 11.20	£ 67.20	
28/03/2025	Shield Maint	Bins		8718	Online	£ 281.70	£ 56.34	£ 338.04	
27/06/2025	Shield Maint	Bins		9055	Online	£ 281.66	£ 56.33	£ 337.99	
30/06/2025	Unity Bank	Service Charge			direct debit	£ 9.90	-	£ 9.90	paid
Total						£ 10,559.83			

Receipts Jun-25

Date	Supplier	Description	Net	VAT	Total
	Various	Allotments	£ 85.00		£ 85.00
20/06/2025	Vale of White Horse DC	BUDGET ?	£ 9,522.35		£ 9,522.35
					£ -
Total			£ 9,607.35		

28. Planning Application Review and Action as required.

P25/v1282/HH – No comment.

29. To note the date of the next normal meeting – Wednesday August 13th 2025 at 7:30pm All proposals for the next agenda to be submitted to the Clerk by 7th August 2025

Closed meeting at 9.36pm

Signed by:

Date: Wednesday 13th August 2025