



To Members of the East Hanney Parish Council:

YOU ARE HEREBY SUMMONED to attend a meeting of the Parish Council
The Annual Meeting of The Parish Council on Wednesday 13th May 2026 at 7.30pm
to be held in the Olde Hanney Room, Hanney War Memorial Hall
for the purpose of conducting the following business:

Press and members of the public:

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

78/26 Election of Chair

- To elect the Chairman for the forthcoming year.
- The Chairman to sign the Declaration of Office Form

79/26 Election of Vice Chairman

- To elect the Vice Chairman for the forthcoming year.

**80/26 To receive apologies for absence.
Cllr Bligdon**

81/26 To receive any Declarations of Interest from Councillors relating to items on the agenda.

82/26 To facilitate public participation with regard to items on the agenda.
Anyone wishing to address the Council will be given three minutes to do. The public participation period shall not exceed 30 minutes.

83/26 To receive updates from District Councillor. (Sally Povolotsky)

84/26 To receive updates from County Councillor. (Ron Batstone)

85/26 To confirm the accuracy of the minutes of the last meeting of the Council.

86/26 Review Actions from previous minutes. – Cllr Aram

87/26 To review the Councillor's Responsibilities.

Councillor	Area of Responsibility
Paul Aram	Liaison with District and County Councils. Parish Council representative on the Hanney War Memorial Hall Operations Committee (as Chairman) Playing field and sports club development and associated projects Annual litter pick
David Kirk	Scrutiny East Hanney Neighbourhood Plan Review

	Development of Pavillion Project.
Dickon Green	Community Safety, Resilience, Highways. (Neighbourhood Action Group and Speedwatch, Parish Council representative on the Emergency Planning Committee, Fix My Street Womble)
Garth Dennill	Parish Council representative on the Hanney War Memorial Hall Operations Committee Allotments Footpaths
James Newsome Laura Bligdon	Public Open Spaces - including Parish Council assets. Playgrounds within the Parish
	Environment and Biodiversity
Laura Bligdon	Local group liaison
James Newsome	Internal accounts checker

88/26 Governance

- a. To receive the Internal Audit report
- b. To complete section 1 of the Annual Governance and Accountability Return (AGAR)
- c. To complete section 2 of the Annual Governance and Accountability Return (AGAR)
- d. To note the dates of the Notice of Electors Rights.

89/26 Review and approve the following:

- Standing Orders 2026-27
- Financial Regulations 2026-27
- Risk Assessment 2026-27
- Code of Conduct 2026-27
- IT Policy

90/26 To discuss the RFO to deputise for the Clerk on Wednesday 8th July and Wednesday 11th November 2026 – Cllr Aram

Finance

91/26 Finance Review. – Payment List.

92/26 Bank Reconciliation for March checked and discuss who should be signing – RFO

93/26 Asset register to be signed by Chair - RFO

94/26 Purchase Mobile phone. RFO

95/26 To discuss a letter, we received from Home Start for a donation. – Clerk

Project

- 96/26** To discuss Playground Grant – Cllr Pratsides
- 97/26** To discuss the matting which Handy Guy replaced in the playground – Cllr Newsome
- 98/26** To discuss remaining S106 money for Rugby Post (£1089.52) – Clerk
- 99/26** To discuss another hire of a skip for the allotments to clear rubbish – Cllr Dennill
- 100/26** To discuss renewal of membership for the allotment association of £84 – Cllr Dennill
- 101/26** To discuss allotment fee which are due in May and will there be an increase in 2027 – Cllr Dennill.
- 102/26** To discuss the car park grids to add some additional sands to grids – Cllr Dennill
- 103/26** To discuss access from car park for allotment holders and remove a piece of the barrier In the corner of the car park. – Cllr Dennill.
- 104/26** To discuss the The Hanney’s website – Cllr Pratsides
- 105/26** To discuss the code for the gate for access – Cllr Aram
- 106/26** To discuss annual litter picking – Cllr Aram

107/26 To receive updates arising from the previous minutes and ongoing projects not otherwise on the agenda:

Project	Status (Black=Existing detail, Red = New Info)	Next Step/s
Land Registration	Land Registration & Bus Shelter	OCC appears to have existing ticket procurement forward; shelter likely to be installed – Cllr Green Cllr Aram – to Chase contractor for concrete base.

Footpath	Repair to footpath from the iron bridge to stile. Create a footpath 1.2m wide with wooden edging, gravel top finish, maintaining paving stones where they exist.	Handy Guy will send over the written guarantee by email and will also give a starting date to the Clerk. Also, Handy Guy will send email for all materials and where to buy so RFO can pay for it.
Pavillion	Plans approved. Select build method and technical design	Cllr Aram – has corresponded with one supplier and received details on material, waiting on another supplier but not yet responded. Cllr Kirk – will write up tender so we start opening up for invitation.
Rugby Post	Council agreed to proceed with the 8m Forza hinged aluminium posts as they are within budget and allow headroom for installation costs.	Will be delivered in May
ROSPA Report	Scramble net and Tunnel net	Handy guy will add up how many grips will need to put over netting. Clerk will order. Cllr Pratsides will look at grants to replace play equipment.
Tree Survey & Subsequent works	Report highlighted the Poplars by the allotment as requiring remedial actions.	Muddy Spades have started but not finished – Clerk will send an email to ask when this will be completed.
Bollards	Install art bollards District Council Arts Officer. (Abigale Brown)	Abi to shortlist suitable artist, waiting for email - Cllr Bligdon will chase. Cllr Bligdon to draft a specification to share with artists (height, finish, QR codes integration etc)
Sovereign Depot	Lease renewal on Sovereign Depot	Lease expiry 29 th September 2027: 2 quotes Alcott Associate £1250 + VAT Marriotts £2100 + VAT + travel. Agreed with Alcott Associate and Cllr Kirk will ask them to re-quote including 6 units individually priced. Cllr Kirk will pencil for this to start in June 2026
Parish council community award	Create an award recognizing volunteers and community action Categories: Junior (under17) and Adult (17 and over)	Forms/advert in Hanney News March issue. Agree to call the award “ The Hanney Award ”

	Public nominations in March Hanney News, website, village shop Winners announced/presented at the May Parish meeting	East & West Parish to share cost. Each trophy £40+VAT Nominations to close around 12 th April. Winners will be announced at the annual Parish Meeting which will be held on Wednesday 20 th May 2026 at 7.30pm. Cllr Pratsides will update in April meeting.
Bike Rack	Bike Rack to be installed next to Bus Shelter opposite The Black Horse	Clerk has ordered – still out of stock.
Zip Wire	To tension Zip Wire	Cllr Green – Will do this after school holidays
Land ownership	Land ownership on The Nurseries	Waiting for Stephen Lee to get back to Cllr Aram to confirm that East Hanney Parish are land registers
Gravel for footpath	Iron Bridge to Berry Lane	Cllr Green will order and let residents know, also let RFO know to do pay.
Stream Bank	Stream Bank Erosion	Waiting for Sovereign to get back to Cllr Aram
Gullies	Need a report of the gullies from OPC so we can send to OCC	Clerk as asked OPC for a report.

108/26 Planning Application Review and Action as required.

To note the date of the next normal meeting – Wednesday 10th June 2026 at 7:30pm, all proposals for the next agenda to be submitted to the Clerk by 4th June 2026.

Signed by: Lisa Aram (Clerk)

Date: Thursday 07th May 2026