

Minutes of the meeting of East Hanney Parish Council:
The Annual Meeting of The Parish Council on Wednesday 13th May 2026 at 7.30pm
 in the Olde Hanney Room, Hanney War Memorial Hall.

Councillors Present: Cllr Aram (Chair), Cllr Green, Cllr Newsome, Cllr Bligdon, Cllr Pratsides, Cllr Kirk, Cllr Dennill, Clerk-Lisa Aram and RFO Jayne Dennill.

Number of Press and members of the public which attended:

4 residents

- 78/26 Election of Chair**
- To elect the Chairman for the forthcoming year.
 - The Chairman to sign the Declaration of Office Form
 Cllr Aram was proposed, seconded and voted in unanimously, the Declaration of Office Form was signed and counter signed by Clerk.
- 79/26 Election of Vice Chairman**
- To elect the Vice Chairman for the forthcoming year.
 Cllr Kirk was proposed, seconded and voted in unanimously.
- 80/26 To receive apologies for absence.**
 None
- 81/26 To receive any Declarations of Interest from Councillors relating to items on the agenda.**
 Section 91 & 97 Cllr Bligdon
 Section 97 Cllr Green
 Section 101 Cllr Newsome
- 82/26 To facilitate public participation with regard to items on the agenda.**
 Anyone wishing to address the Council will be given three minutes to do. The public participation period shall not exceed 30 minutes.
- Poughly Farm raised concern about dogs entering field containing sheep, resulting in the death of a sheep. Poughly Farm will be putting **No Public Right of Way** signs up to avoid this happening again. The council asks all dog owners to please keep their dogs under control, especially near other dogs and farm animals.
 - Cllr Bligdon received concern from a resident about the overgrown shrubbery on the bridge adjacent to the British Legion approaching Brookside. The shrubbery is over hanging and making the road narrowing. Cllr Kirk will discuss with the property owners. The Council requests that all property owners please maintain their hedges, especially as footpaths are narrow through the village.
- 83/26 To receive updates from District Councillor. (Sally Povolotsky)**
 Sally sent her apologies as our council meeting clashed with White Horse Full Council Meeting.
- Sally has requested East Hanney Parish Council participate in the Ofwat PIR consultation.
- 84/26 To receive updates from County Councillor. (Ron Batstone)**
 No updates

- 85/26** To confirm the accuracy of the minutes of the last meeting of the Council.
The Parish Council resolved to sign the minutes of the meeting of April 2026 as a true record. Minutes for April 2026 – Signed by Cllr Aram.
- 86/26** Review Actions from previous minutes. – Cllr Aram
63/26 – Cllr Green will email resident and arrange a meeting to discuss playground.
67/26 – Clerk will follow up the OPC report of the gullies.
- 87/26** To review the Councillor’s Responsibilities.

Councillor	Area of Responsibility
Paul Aram	Liaison with District and County Councils. Parish Council representative on the Hanney War Memorial Hall Operations Committee (as Chairman) Playing field and sports club development and associated projects
David Kirk	Scrutiny East Hanney Neighbourhood Plan Review Development of Pavillion Project. Letcombe Brook Representative
Dickon Green	Community Safety, Resilience, Highways. (Neighbourhood Action Group and Speedwatch, Parish Council representative on the Emergency Planning Committee, Fix My Street Womble).
Garth Dennill	Parish Council representative on the Hanney War Memorial Hall Operations Committee Allotments Footpaths
James Newsome Laura Bligdon	Public Open Spaces - including Parish Council assets. Playgrounds within the Parish (James - Rosie Bee’s area and Laura recreation field playground)
Alexis Pratsides	Environment and Biodiversity Annual litter pick The Hanney’s website
Laura Bligdon	Local group liaison
James Newsome	Internal accounts checker Bank Reconciliations

- 88/26** Governance
- a. To receive the Internal Audit report.
RFO 3 items queried on the internal audit report (conditions M, N and P)
 - b. To complete section 1 of the Annual Governance and Accountability Return (AGAR)
Section 1 of AGAR was reviewed and signed by Chair (Cllr Aram)
 - c. To complete section 2 of the Annual Governance and Accountability Return (AGAR)
Section 1 of AGAR was reviewed and signed by Chair (Cllr Aram)
 - d. To note the dates of the Notice of Electors Rights.
Dates noted Wednesday 3rd June until Tuesday 14th July 2026
 - e. To approve the redaction of signatures on the AGAR and other documents on the website.

It was agreed that the signatures would be redacted before publication on the website

89/26

Review and approve the following:

- **Standing Orders 2026-27 - Approved**
- **Financial Regulations 2026-27 – Adjustments to be made clause 1.8 & 12.1 and discuss in June’s agenda.**
- **Risk Assessment 2026-27 - Approved**
- **Code of Conduct 2026-27 - Approved**
- **IT Policy – Approved and signed by Chair**

90/26

To discuss the RFO to deputise for the Clerk on Wednesday 8th July and Wednesday 11th November 2026 – Cllr Aram

It was agreed that, as there will be no Chair or Vice Chair available on the 11th November, The meeting date will be changed to 18th November 2026.

Finance

91/26

Finance Review. – Payment List.

**East Hanney Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST**

11 May 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
3		25/05/2026		Unity Trust Current A	571TT065761	Bin Emptying	Biffa/Bin Emptying		117.88	23.58	141.46
4		13/05/2026		Unity Trust Current A	STM 148	Fee	Unity Trust Bank		10.75		10.75
5		13/05/2026		Unity Trust Current A	35	Clerk Mobile Phone	02		10.82	2.16	12.98
6		13/05/2026		Unity Trust Current A	INV-17434	Subscription	Starboard Systems Ltd		56.00	11.20	67.20
7		13/05/2026	EHPC/1001	Unity Trust Current A	2025-2026/1/EHPC	Sweeping	ODS		900.00	180.00	1,080.00
8		13/05/2026		Unity Trust Current A	267858	play equipment	Kompan		142.03	28.41	170.44
9		13/05/2026		Unity Trust Current A	6	General Land Maintenance	Handy Guy		200.00		200.00
10		13/05/2026		Unity Trust Current A	7	General Land Maintenance	Handy Guy		288.00		288.00
11		10/04/2026		Unity Trust Current A		Contribution	Hanney Community Shop		30.00		30.00
12		15/05/2026		Unity Trust Current A	10196	Bin Emptying	Shield Maintenance/Bin Err		286.86	57.37	344.23
13		15/05/2026		Unity Trust Current A	inv no 13	General Land Maintenance	Handy Guy		360.00		360.00
14		15/05/2026		Unity Trust Current A	inv no 272	General Land Maintenance	Paddock Care/Grass Cuttin		430.00		430.00
15		30/04/2026		Unity Trust Current A	April Pay	RFO Salary	RFO/Salary		293.67		293.67
16		30/04/2026		Unity Trust Current A	Apr Pay	Parish Clerk Salary	Clerk/Salary		810.63		810.63
17		08/05/2026		Unity Trust Current A	April Payroll	Employers NEST Pension Contr	Nest/Staff Pension		36.35		36.35
18		23/04/2026		Unity Trust Current A	Mth 10 to 12	PAYE	HMRCP/PAYE-NI		924.20		924.20
19		01/05/2026		Unity Trust Current A	INV-18203	Subscription	Starboard Systems Ltd		56.00	11.20	67.20
20		07/05/2026		Unity Trust Current A	EH26	Internal audit	Bridget Knight		310.00		310.00
21		11/05/2026		Unity Trust Current A	May Expenses	Expenses	Jayne Dennill		4.48		4.48
22		30/04/2026		Unity Trust Current A	K5645395	Road Safety	Kingdom Signs		129.00	25.80	154.80
23		30/04/2026		Unity Trust Current A	E34	General Land Maintenance	ISCL Green/Land Maintena		809.00		809.00
24		14/04/2026		Unity Trust Current A	73783	Payroll processing charges	Wenn Townsend		176.00	35.20	211.20
25		30/04/2026		Unity Trust Current A	Exp April	Expenses	Expenses - Clerk		79.58		79.58
Total									6,461.25	374.92	6,836.17

92/26

Bank Reconciliation for March checked and discuss who should be signing – RFO

Agreed that Cllr Newsome will sign Bank reconciliation

Action - RFO will arrange a date to review the reconciliation and bring back to June’s meeting.

93/26

Asset register to be signed by Chair – RFO

Agreed and signed by Chair.

94/26

Purchase Mobile phone. RFO

95/26

Council agreed to have Clerk’s phone calls redirected to Clerk’s personal mobile phone and the RFO to receive Clerks phone.

Action – Cllr Dennill will review ID mobile for new contracts for Clerk and RFO as likely to cost approximately £8 per month which is half the current cost per mobile.

96/26

To discuss a letter, we received from Home Start for a donation. – Clerk

Clerk – will email and ask how many families have they helped in East Hanney.

Projects

- 97/26 To discuss Playground Grant – Cllr Pratsides**
 Research conducted into available grant funding for playground improvements, due to multi-play unit requiring replacement due to quote of £10k to repair and reaching end of life.
 Approximately 10 potential sources identified, estimated achievable grants between £25,000 to £50,000.
 Council agreed that **Cllr Pratsides** to proceed with research, evidence gathering and applications preparation, also **Cllr Bligdon** has agreed to help.
- 98/26 To discuss the matting which Handy Guy replaced in the playground – Cllr Newsome**
 Handy Guy will inspect the matting and rectify if necessary.
- 99/26 To discuss remaining S106 money for Rugby Post (£1089.52) – Clerk**
 Handy Guy will quote to install rugby post, if there is sufficient S106 funding, we will order protector pads.
- 100/26 To discuss another hire of a skip for the allotments to clear rubbish – Cllr Dennill**
Cllr Aram will advertise on Facebook and bring back in June meeting if still required.
- 101/26 To discuss renewal of membership for the allotment association of £84 – Cllr Dennill**
 Agreed
- 102/26 To discuss allotment fee which are due in May and will there be an increase in 2027 – Cllr Dennill.**
 Agreed to increase allotment fee in 2027 – **Action Cllr Dennill** will send notice out to allotment holders. This remains competitive and covers the costs.
 Half plot £15
 Full plot £20
- 103/26 To discuss the car park grids to add some additional sands to grids – Cllr Dennill**
 Handy Guy will provide a quote for spreading the sand across the car park.
- 104/26 To discuss access from car park for allotment holders and remove a piece of the barrier In the corner of the car park. – Cllr Dennill.**
 Agreed – Handy Guy will carry out work with no cost for this work. The council thanks Handy Guy for doing this.
- 105/26 To discuss the The Hanney’s website – Cllr Pratsides**
Cllr Pratsides will email Dene Springfellow and arrange a meeting to discuss ongoing maintenance and updates.
- 106/26 To discuss the code for the gate for access – Cllr Aram**
 West Hanney Parish have replaced lock with new code, this will be shared on a “need to know” basis and changed every six months to avoid unnecessary access to the playing fields. The council went on to discuss the concerns regarding vehicle access to the field which is considered mostly unnecessary and a risk to the users of the field/playground. Users requiring access will be issued with a notice informing them of their responsibility when moving vehicles across the field and ensuring this is kept to an absolute minimum.
- 107/26 To discuss annual litter picking – Cllr Aram**
 Agreed the annual litter picking will be hold on Saturday 27th June 2026 at 10 O’clock
Cllr Pratsides will contact Biffa.

108/26 To receive updates arising from the previous minutes and ongoing projects not otherwise on the agenda:

Project	Status (Black=Existing detail, Red = New Info)	Next Step/s
Land Registration	Land Registration & Bus Shelter	ClIr Green – has emailed OCC for a budgetary update but hasn't received anything back yet. ClIr Aram – to Chase contractor for concrete base.
Footpath	Repair to footpath from the iron bridge to stile. Create a footpath 1.2m wide with wooden edging, gravel top finish, maintaining paving stones where they exist.	Handy Guy will send over the written guarantee by email and will also give a starting date to the Clerk. Also, Handy Guy will send email for all materials and where to buy so RFO can pay for it.
Pavillion	Plans approved. Select build method and technical design	ClIr Aram – Uploaded tender to portal and we have 10 expressions of interest so far. Date closes on 31 st May 2026
Rugby Post	Council agreed to proceed with the 8m Forza hinged aluminium posts as they are within budget and allow headroom for installation costs.	Will be delivered in May Handy Guy to quote to install.
ROSPA Report	Scramble net and Tunnel net	ClIr Pratsides will look at grants to replace play equipment.
Tree Survey & Subsequent works	Report highlighted the Poplars by the allotment as requiring remedial actions.	Clerk will email Muddy Spades to tidy debris and fix fence which was damaged.
Bollards	Install art bollards District Council Arts Officer. (Abigale Brown)	Clerk - will email Abi to see if there is any update
Sovereign Depot	Lease renewal on Sovereign Depot	Lease expiry 29 th September 2027: ClIr Kirk will go back and ask Alcott Associate to quote large unit at the back, the front office and yard unit separately, rather than the 6 combined.
Parish council community award	Create an award recognizing volunteers and community action Categories: Junior (under17) and Adult (17 and over) Public nominations in March Hanney News, website, village shop Winners announced/presented at the May Parish meeting	Each trophy £50 Winners will be announced at the annual Parish Meeting which will be held on Wednesday 20 th May 2026 at 7.30pm.

Bike Rack	Bike Rack to be installed next to Bus Shelter opposite The Black Horse	Clerk has ordered – still out of stock.
Zip Wire	To tension Zip Wire	Cllr Bligdon- will arrange Sovereign Play to repair of a cost of £599 + VAT
Land ownership	Land ownership on The Nurseries	Waiting for confirmation from Mr Lee
Gravel for footpath	Iron Bridge to Berry Lane	Cllr Green – Residents aware and have ask to put on hold for a few weeks, the residents will let Cllr Green know when to go ahead. Also let RFO know who to pay.
Stream Bank	Stream Bank Erosion	Waiting for Sovereign to get back to Cllr Aram
Gullies	Need a report of the gullies from OPC so we can send to OCC	Clerk asked OPC for a report.

109/26 Planning Application Review and Action as required.

P26/V0869/FUL

Field West of Bradfield Barn Old Mans Lane, Grove

No response

Blooms Trading licence application - STTRAD/31588/26

Hours listed as 9.00am – 7pm seven days a week.

Noted as broad hours likely intended to cover seasonal variation rather than reflecting actual trading hours.

To note the date of the next normal meeting – Wednesday 10th June 2026 at 7:30pm, all proposals for the next agenda to be submitted to the Clerk by 4th June 2026.

Meeting Closed at 10.04pm

Signed by:

Date: