



To Members of the East Hanney Parish Council:

YOU ARE HEREBY SUMMONED to attend a Extraordinary meeting of the Parish Council
The Extraordinary Meeting of The Parish Council on Monday 24th August 2026 at 7.30pm
to be held in the Olde Hanney Room, Hanney War Memorial Hall
for the purpose of conducting the following business:

NOTICE OF EXTRAORDINARY MEETING

Press and members of the public:

Members of the public wishing to address the Council during the formal meeting must make the Chairman aware of their intention before the meeting starts. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

175/26 To receive apologies for absence.

176/26 To receive any Declarations of Interest from Councillors relating to items on the agenda.

177/26 Responsible Finance Officer (RFO) Vacancy.

To note the resignation of the current Responsible Finance Officer.

To consider and agree the arrangements for recruiting a new Responsible Finance Officer, including:

- **To approve the proposed RFO job description.**
- **To agree the hours and remuneration for the position.**
- **To agree how and where the vacancy will be advertised.**
- **To agree the closing date for applications.**
- **To agree the arrangements for shortlisting and interviewing candidates.**

To note the date of the next normal meeting – Wednesday 9th September 2026 at 7:30pm, all proposals for the next agenda to be submitted to the Clerk by 3rd September 2026.

Signed by:

Date: Thursday 20th August 2026