



Minutes of the meeting of East Hanney Parish Council:

on Wednesday 12th August 2026 at 8.00pm

in the Olde Hanney Room, Hanney War Memorial Hall.

Councillors Present: Cllr Aram (Chair) Cllr Kirk (Vice Chair), Cllr Green, Cllr Bligdon, Cllr Pratsides, Cllr Dennill, Lisa Aram (Clerk) and Jayne Dennill (RFO).

Number of Press and members of the public which attended:

6

150/26 To receive apologies for absence.

Cllr Newsome.

151/26 To receive any Declarations of Interest from Councillors relating to items on the agenda.

Cllr Bligdon Item 157/26 & 164/26

Cllr Green Item 157/26

Cllr Pratsides Item 174/26

152/26 To facilitate public participation with regard to items on the agenda.

Anyone wishing to address the Council will be given three minutes to do. The public participation period shall not exceed 30 minutes.

a) **Stephen Lee from The Nurseries**

The land title transfer has not been completed and the redline plan needs to have a Title number assigned. There is no clear Land Registry title number or plan confirming exactly which land was transferred. The Parish has the TP1 document but is missing the redlined plan showing the transferred area.

• **Action** Clerk will contact Wellers Solicitors to obtain the missing plan and advise, if necessary, instruct solicitors to create and register the new title with Land Registry.

b) **Barry Gooch** raised concerns about the **increasing risk of wildfires** due to dry conditions and low water levels.

The Parish discussed practical measures including:

- Sharing fire-safety advice through the **website, Facebook and Parish News.**
- Considering low-cost **fire beaters** for tackling very small fires.
- Working with the **Emergency Group and West Hanney.**
- Contacting the **Fire Service** about providing a community talk.
- Looking at longer-term options for local water sources.

Action: Cllr Bligdon will take the lead on the fire-service talk and preparedness work, and fire-safety guidance will be included in the next Parish News.

153/26 To receive updates from District Councillor. (Sally Povolotsky)

People's Emergency Briefing online meeting on 23 August 2026 18:00-19:00

154/26 To receive updates from County Councillor. (Ron Batstone).

None

155/26 To confirm the accuracy of the minutes of the last meeting of the Council.

The Parish Council resolved to sign the minutes of the meeting of July 2026 as a true record. Minutes for May 2026 – Accuracy confirmed Cllr Green and Cllr Bligdon

156/26 Review Actions from previous minutes. – Cllr Aram

147/26 - Michaelmas Fayre funding - Rosettes and cup engraving for the competitions – Agreed.

Finance

157/26 Finance Review. – Payment List.

Signed by Cllr Pratside.

East Hanney Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

12 August 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
66		27/07/2026		Unity Trust Current /	38	Clerk Mobile Phone	02		10.82	2.16	12.98
67		14/08/2026		Unity Trust Current /		General Land Maintenance	Paddock Care/Grass Cuttin		430.00		430.00
68		13/08/2026		Unity Trust Current /	100114	play equipment	Play Safety Limited		266.00	53.20	319.20
69		23/08/2026		Unity Trust Current /	571C056823	Bin Emptying	Biffa/Bin Emptying		41.26	8.25	49.51
70		14/08/2026		Unity Trust Current /		General Land Maintenance	Handy Guy		440.00		440.00
71		28/08/2026		Unity Trust Current /	292	General Land Maintenance	Paddock Care/Grass Cuttin		215.00		215.00
72		31/07/2026		Unity Trust Current /	July pay	Employers NEST Pension Contr	Nest/Staff Pension		36.35		36.35
73		31/07/2026		Unity Trust Current /	July pay	RFO Salary	RFO/Salary		349.35		349.35
74		31/07/2026		Unity Trust Current /	July pay	Parish Clerk Salary	Clerk/Salary		1,020.23		1,020.23
75		14/08/2026		Unity Trust Current /	74980	Payroll processing charges	Wenn Townsend		176.00	35.20	211.20
76		23/07/2026		Unity Trust Current /	Month 1,2, and 3	PAYE	HMRC/PAYE-NI		253.60		253.60
77		13/08/2026		Unity Trust Current /	10558	Bin Emptying	Shield Maintenance/Bin Err		290.34	58.07	348.41
78		14/08/2026		Unity Trust Current /	INV-20948	Subscription	Starboard Systems Ltd		56.00	11.20	67.20
79		14/08/2026		Unity Trust Current /	E 65	General Land Maintenance	I&CL Green/Land Maintena		388.00		388.00
80		14/08/2026		Unity Trust Current /	IN178126	Hire	LJ & CA Cannings & Sons		56.00	10.00	66.00
81		14/08/2026		Unity Trust Current /	296	General Land Maintenance	Paddock Care/Grass Cuttin		215.00		215.00
Total									4,243.95	178.08	4,422.03

158/26 Bank Reconciliation for July to be checked and signed.

Agreed that Cllr Newsome will check and sign tomorrow and will be minuted in September's agenda.

Section 106 Funds

- Around **£40,000 of S106 funding** is allocated to the pavilion. Confirmation is needed that this has been transferred into the pavilion account.
- **£9,614.22 of S106 funding** has been approved for football pitch repairs in the Kings Leases area.
- The **Clerk will provide the required details** and ensure all invoices and works are in the Parish Council's correct name and address.
- Grass Cutting: Due to dry weather there has been minimal growth - **Clerk** to email Paddock Care to pause cutting until further notice.

159/26 To discuss a Purchasing Card – RFO

All agreed that a card is required and will be closely managed by RFO\Clerk.

160/26 To discuss a new payroll provider. – RFO

Agreed to switch payroll from Wenn Townsend to OALC of a significant lower cost to £168/year vs £846/year.

RFO to contact Wenn Townsend if there is any termination requirement before cancelling.

Project

161/26 To discuss RoSPA inspection reports for both playgrounds. – Cllr Bligdon.

- **ROSPA inspections** identified several medium-risk issues, particularly rotten timber, insufficient bark depth and damaged edging. – **Handy Guy to be asked to complete this, as urgent need. RFO to place this under the budget #43**
- **Immediate action:** Repair the playground edging and redistribute/add bark where required.
- Obtain **updated quotes from Handy Guy** to replace rotten posts and carry out necessary repairs to keep the equipment safe and usable while replacement funding is pursued.
- **Weeds/thistles** in bark areas will be dealt with, **Cllr Green** will attend and remove weeds and thistles
- **Holmes Play Park:** Bird fouling on the top bar will be addressed by adding bird “sticks” to the top bar to prevent birds from landing and fouling the equipment below.

162/26 To discuss the Thames Water meeting on Thursday 23rd July – Cllr Newsome/Cllr Kirk

- The **23 July Thames Water meeting** was considered unproductive and did not provide clear next Steps.
- The Parish is concerned about **unclear procedures and tight deadlines**, leaving residents unsure who to contact and how to raise issues.
- A clear **guidance/template and contact details** are needed for submitting concerns to Thames Water and the relevant councils.
- Once the process is clarified, the Parish will **inform residents**, with a leaflet drop if the matter is urgent.

Cllr Aram will contact Cllr Sally Povolotsky

163/26 To discuss Resident and Parish actions recommended for the current stage of the Thames Water White Horse Reservoir application process – Cllr Kirk.

Discussed in 162/26.

164/26 To discuss quote from Handy Guy to repair the climbing tower – Clerk
Handy Guy to requote a we need 2 round post, not the just the originally sourced post.

165/26 To discuss the defibrillators check – Clerk.
Agreed to check all defibrillator pads/batteries, if expired will order new- **Cllr Aram.**

166/26 To discuss expenditure on the portable toilet of £402.00 as per quote and feedback regards this facility. – Cllr Kirk

Forward to September agenda after the completion of the trial.

167/26 To discuss signs for Parish land explaining the purpose/use.
Forward to September agenda due to limited time available to discuss.

Emails

168/26 To discuss Riparian Rights letter to residents of Main Street of the overgrown stream.
- **Cllr Aram**

Agreed to send letter to all properties that border streams and ditches to reiterate the land owner’s responsibility to maintain the watercourses in alignment with the law. – Clerk will post through doors

169/26 To discuss damage caused to the border of the big slide – Clerk
Agreed Handy Guy to do this as an emergency, RFO to put cost under the budget #43

170/26 To discuss Clear Insurance for Pavilion and garages – Clerk
Handy Guy will provide a written rebuild cost of approximately £30,000.

171/26 To discuss for a donation for the Post Office for new scales – Cllr Aram

The **Post Office requested £464 + VAT** towards calibrated scales for handling heavier parcels.

Councillors felt this was a **business expense** and that it would not be appropriate or lawful for the Parish Council to fund it directly.

172/26 To acknowledge request to email the Land Registry regards the land at The Nurseries as per email from Cllr Green (4-8-26) – Cllr Green

Clerk will contact Wellers Solicitors to obtain the missing plan and advise. If necessary, instruct solicitors to create and register the new title with Land Registry

173/26 To receive updates arising from the previous minutes and ongoing projects not otherwise on the agenda:

Project	Status (Black=Existing detail, Red = New Info)	Next Step/s
Land Registration	Land Registration & Bus Shelter	Cllr Green – has emailed OCC for a budgetary update but hasn't received anything back yet. Cllr Aram – to Chase contractor for concrete base.
Footpath	Repair to footpath from the iron bridge to stile. Create a footpath 1.2m wide with wooden edging, gravel top finish, maintaining paving stones where they exist.	Decision to re-seek quotes from other sub-contractors.
Pavillion	Plans approved. Select build method and technical design	The aim is to have the tender completed and checked by next month. – Cllr Aram and Cllr Kirk
Rugby Post	Council agreed to proceed with the 8m Forza hinged aluminium posts as they are within budget and allow headroom for installation costs.	Cllr Kirk - will give a date to Handy Guy to start the work.
ROSPA Report	Scramble net and Tunnel net	- Pursue fund raising – Cllr Pratsides - Cllr Bligdon to receive quotes for play equipment included accessible play equipment.
Tree Survey & Subsequent works	Report highlighted the Poplars by the allotment as requiring remedial actions.	No reply from Muddy Spades, Clerk will email again with a date for completion of the works and repairs to damaged fence.

Bollards	Install art bollards District Council Arts Officer. (Abigale Brown)	Bollards: expressions of interest remain open until end of August; decision deferred to September - Cllr Bligdon
Sovereign Depot	Lease renewal on Sovereign Depot	Waiting for invoice and report from Allcotts Commercial valuation – Cllr Kirk
Zip Wire	To tension Zip Wire	Cllr Bligdon - Works complete.
Gravel for footpath	Iron Bridge to Berry Lane	Cllr Green will talk to residents to start work and obtain a date in the diary, and inform RFO who to pay.
Stream Bank	Stream Bank Erosion	Sovereign haven't got back will close this project - Cllr Aram
Carpark	Refill grids with sand	Cllr Dennill will advise Handy Guy with new date Cllr Green to put up signs that carpark will be closed. RFO will purchase sand.
Allotment grids	Allotment holder to purchase 59 carpark grids off of East Hanney Parish	Cllr Dennill advised that allotment holder will be back in September will approach him then.
Mobile phone & sims	To look at new sims for Clerk and RFO	Cllr Dennill – advised ID Mobile were cheaper at £6 month – approved.

174/26 Planning Application Review and Action as required.

P26/V2591/S73

Orchard Cottage, Summertown, East Hanney, OX12 0JG

Proposal: Variation of condition 1 (drawing numbers) on planning permission

P25/V2184/HH

No comments

To note the date of the next normal meeting – Wednesday 9th September 2026 at 7:30pm, all proposals for the next agenda to be submitted to the Clerk by 3rd September 2026.

Meeting Closed at 10.37pm

Signed by:

Date: